



REPLY
REFER TO CAAH

JAN 26 1999

MEMORANDUM FOR COMMANDER, DEFENSE CONTRACT MANAGEMENT
COMMAND
COMMANDER, DEFENSE LOGISTICS SUPPORT COMMAND
DIRECTOR, DEFENSE AUTOMATED PRINTING AND
SUPPORT CENTER

SUBJECT: Equal Employment Opportunity (EEO) and Related Reporting
Requirements

The current schedule for recurring EEO and Related Reporting Requirements and EEO Awards nominations is attached for your information and dissemination to your Primary Level Field Activities (PLFA) for appropriate action. I expect you to continue to share my commitment to equal employment opportunity in the Defense Logistics Agency (DLA) and to maintain proper accountability for all EEO and related reporting requirements, both external and internal. In the last two years, attention to meeting these requirements in a timely manner has varied from PLFA to PLFA. We have also seen a drop in the number of nominations received for the various DLA EEO awards categories during this period of time. I am confident that with your additional emphasis and personal support, we can reverse this trend.


E.R. CHAMBERLIN
Rear Admiral, SC, USN
Deputy Director

Attachment,

☆ A polite way to say some activities have been well beyond established due dates, some haven't submitted at all.
☆☆ Some PLFA's submitted no nominations.

